



340 Rattray Street
 P O Box 77
 Dunedin
 New Zealand

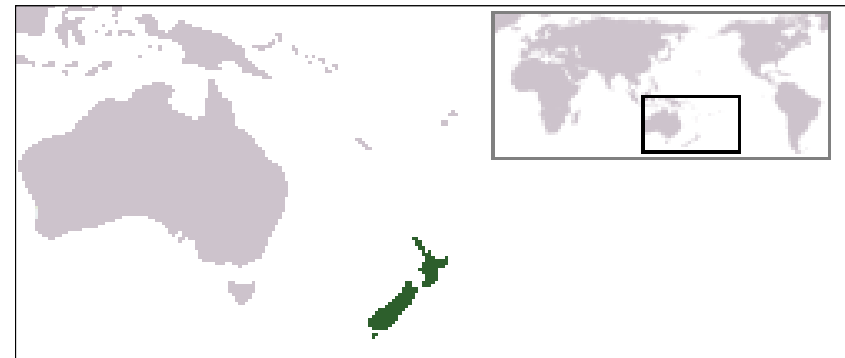
Telephone: 0064 3 477 3408 ext 244
 Facsimile: 0064 3 479 0468
 Principal: pferris@kavanagh.school.nz
 Dean: cullenvm@kavanagh.school.nz
 www.kavanagh.school.nz

Principal: Mr Paul Ferris
 Dean: Miss Vicki Cullen

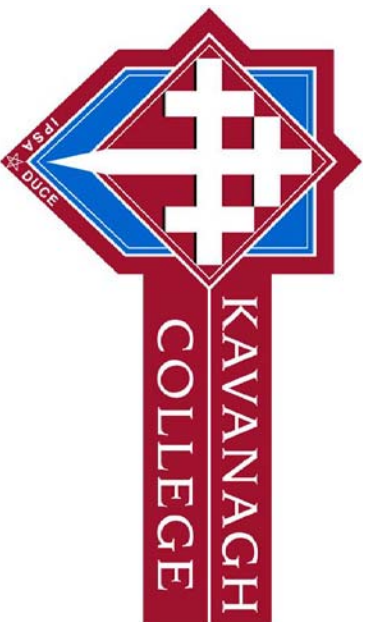
- Kavanagh College is a Catholic Co-Educational High School situated in the heart of Dunedin city, home of the Otago University.
- Education began on the Kavanagh site in 1876 making it one of the oldest Catholic schools in New Zealand
- Kavanagh is situated in the heart of the city close to all amenities including parks, swimming pools, library and shopping to name a few.
- Kavanagh College has a proud history of academic excellence with 75% of all senior students achieving University Entrance.
- ESOL (English for Speakers of Other Language) is provided free of charge to all International Students.
- Dunedin offers a safe environment for International Students and the College combines modern facilities with the latest technology.



Where are we



KAVANAGH COLLEGE OFFERS A PATHWAY TO SUCCESS



INTERNATIONAL STUDENTS

INFORMATION PACK

KAVANAGH COLLEGE

340 Rattray Street
Dunedin
New Zealand

Postal: Box 737
DUNEDIN

GST No. 55 349 584

Fax to: 0064 3 479 0468 Telephone: 0064 3 477 3408

WEB SITE:

HYPERLINK "<http://www.kavanagh.school.nz>"
www.kavanagh.school.nz

email: pferris@kavanagh.school.nz
cullenvm@kavanagh.school.nz

PROCEDURE FOR APPLYING FOR ENROLMENT
AS A FEE PAYING STUDENT AT KAVANAGH COLLEGE

“Kavanagh College has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the Code are available on request from this institution or from the New Zealand Ministry of Education website at <http://www.minedu.govt.nz>”

All application forms must be sent to:

The Principal
Kavanagh College
P O Box 737 (340 Rattray Street)
Dunedin
New Zealand

Your application pack must include:

- Application for a Place at Kavanagh form
- Accommodation Information
- Signed contract of behaviour
- School reports translated into English
- A short story about yourself stating why you want to study in New Zealand
- Photos of yourself and family activities

Applications are considered as they are received. If all documents above are enclosed as stated above, a reply should be faxed within a week. If any documents are not enclosed you will be asked to send the missing pages. This will delay your application.

You will receive a Conditional Offer of Place and an Invoice.

Fees should be paid by bank transfer in favour of Kavanagh College
Account number – 060901 0107876 00
National Bank, Dunedin, New Zealand

Once fees have been received an Offer of Place and receipt will be sent by fax. The original documents will be sent by courier. You take these documents to the New Zealand Embassy in your country to arrange the visa.

New Zealand Immigration does not generally consider applications for student visas made after arrival in New Zealand.

The student must advise the College of the date, time and flight number for your arrival in Dunedin, several days before arrival, so that we can meet the plane and ensure a welcome.



COSTS FOR KAVANAGH COLLEGE for one year starting January 2010

Tuition	\$NZ11,500
Homestay	\$NZ 9,000 (45 weeks)
Homestay Placement Fee	\$NZ 200
Uniform	\$NZ 600 (short term students can hire)
Medical Insurance	\$NZ 456 (1 year)
Government Exams	\$NZ 375 (optional for short term students)
Pocket Money	<u>negotiable</u>
	<u>\$NZ22,131</u> Total

(all examination fees are additional to tuition costs)

If a student wishes to stay over the Christmas vacation there will be additional homestay fees.

Fees should be paid by bank transfer to:

Kavanagh College

Account number – 060901 0107876 00

National Bank, Dunedin (SWIFT NBNZ NZ22)

GST No. 55 349 584

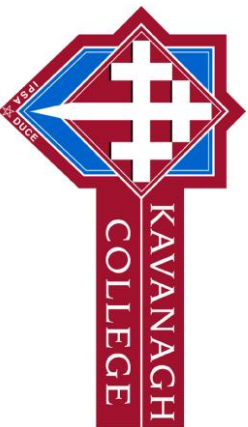
P O Box 737, Dunedin, New Zealand

Fax to: +64 3 479 0468 Telephone: +64 3 477 3408

plertis@kavanagh.school.nz

cullenwm@kavanagh.school.nz

www.kavanagh.school.nz



APPLICATION FORM FOR A PLACE AT KAVANAGH COLLEGE

Student Details

Name: (Family Name).....
Personal Names:

(Please fill these details according to your passport. If you have English names complete these details below)

English Names:

HomeAddress:

Date of Birth: Place of Birth:

Male/Female(circle one) Passport No:

Nationality: Country of Issue:

Medical and Travel Insurance (compulsory) – Please arrange YES / NO (circle one)

Father's Name:

Occupation:

Telephone number (Father's work):

Mother's Name:

Occupation:

Phone No (Home): Fax No:

Email address:

Religion:.....

Previous School:.....

*Include school report

Date you will start at Kavanagh College:

Number of years studying English:

Is an **Agent** assisting you? If so, state name and address:

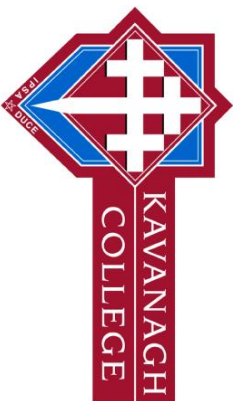
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Do you require homestay to be arranged? Yes / No (circle one)

Please complete the homestay detail form in this pack.

I have read and accept the enrolment conditions of Kavanagh College.

Signature of Parent/s: _____



CONTRACT OF TUITION

Kavanagh College (Provider) and

_____ parents of

_____ Kavanagh College agrees to provide education according to the approved international programme as submitted to the Ministry of Education for the period

from _____ to _____

The student will be enrolled in a Year level, based on information given in the application. This level is conditional on testing to check the level of English understanding. The Year level stated on the Offer of Place is not binding on the school.

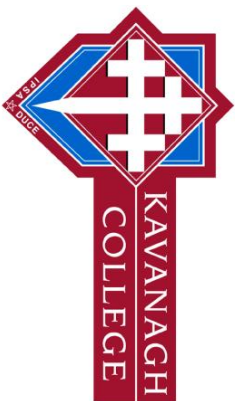
Parents who wish to withdraw their child from the contract will be entitled to unused portion of the fees less commissions or Government administration charges plus one term's fees. If the student does not attend the course they are enrolled in the student will be asked to leave the College. The visa will be revoked for the College and a new one will need to be issued if necessary. Immigration will be advised of the change. If a parent wants their child to change schools this request must be in writing and the same visa process will apply.

Where a student is removed by the College for behaviour that breaches the school code the school may refund less.

If a student is enrolled, and it has not been stated that the student has learning difficulties or behaviour problems, Kavanagh College can return the student to their home country immediately. One term's fees will be retained.

The Board of Trustees for Kavanagh College will hold in reserve sufficient funds from International fees. This ensures that if in any event, the College was unable to continue to provide education, funds are available which would cover the unused portion of the fees. These would then be transferred to the parents.

Signed by Parents: _____



CONTRACT OF BEHAVIOUR

Kavanagh College applies these rules to all students so that we may live and learn together.

Kavanagh College exists to promote excellence in a climate of Christian faith. We all must try to contribute to an atmosphere of harmony, mutual respect for and understanding of the different expressions of that faith in the world.

From time to time, some students may have difficulty living up to this code. We pride ourselves on our pastoral care, and the College will always counsel and discuss problems before considering removal.

Where students are involved with repeatedly breaking the College rules a fax is sent to the parents/agent in the home country, warning of the likely consequences. If behaviour continues, a second and final warning is given. Failure to follow that warning will involve the school contacting the New Zealand Immigration Service to have the visa removed. The student is then sent home.

I agree that I will try my best to:

Promote happy and supportive relationships between myself, other students and staff.

Participate and witness in a life of faith.

Enjoy success in academic, work, sport and culture both in class and out of school through hard work and concentrated effort.

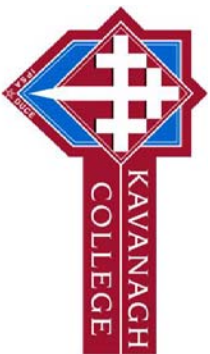
Express my opinions and concerns honestly and appropriately with an attitude of respect.

Accept the advice and guidance of my teachers and others who have responsibility.

I have read these guidelines and the rules of the College and understand that I must abide by them.

Signed by Student: _____

Signed by Parents: _____



ACCOMMODATION INFORMATION

Name:

Address:

.....

.....

Telephone:

Nationality:

Age:

Circle your answer to the following questions:

Are you a vegetarian? Yes / No

Is there any food you cannot eat? (write details in a letter) Yes / No

Do you require any special foods? Yes / No

Do you have any allergies? Yes / No

Outline of medical history, including shots etc.

Are you happy with younger children in the home? Yes / No

Do you like dogs as pets in the home? Yes / No

Do you like cats as pets in the home? Yes / No

Are you prepared to share a room? Yes / No

The yearly cost of homestay is NZ \$9,000 (45 weeks). You may pay in four quarterly payments or one payment per year. The money is paid to the school in advance each term. If you want to stay during the Christmas Summer Holiday you have to pay extra for homestay and you may not be able to stay at your given homestay if the family is travelling.

Refunds are only given after deducting two weeks' notice.

Contract:

I understand that I will be cared for in a New Zealand home and agree to try and become a member of that home. I will let my host parents know where I am at all times and will accept their advice and direction about study and travel around the city. I have read the conditions of homestay at Kavanagh College, Dunedin, and I agree to act within these guidelines.

Signed by Student: _____

Signed by Parents: _____

PHOTO ALBUM

Please provide some photos of yourself and your family showing the things you like to do. We will show them to your homestay family so that they know something about you.
